

16. Application for Property Improvements

Submit to: Architectural Standards Committee, Wexford HOA
Village at Wexford – 1000 William Hilton Parkway, Suite J18, Hilton Head Island, SC 29928
Mailing Address: PO Box 4100, Hilton Head Island, SC 29938
Tel: 843-686-8820. Fax: 843-686-8819 Email: ASC@wexfordhiltonhead.com

Submission Date: _____

Applicant Information:

Property Owner: (Print) _____ Telephone: _____

Wexford Address: _____ Lot Number: _____

Mailing Address if Different: _____

Email Address: _____

The undersigned Property Owner (or Owner's representative) requests ASC approval to perform property improvements at the residential structure located at above legal address.

- Application Fee – must accompany application. \$300
- Contractor Escrow Deposit – must be paid before the permit is issued. \$250/\$500
- Photos of all areas affected by the improvement
- Nature, color, type, shape, height of materials and location.
- Dimensioned architectural drawings of the improvement
- Site plan showing impact on existing vegetation (if applicable).
- Revised landscape plans (if applicable).

Contractor Information:

Contractor: _____ Tel: _____ Fax: _____

Contractor Address: _____

Project Manager: _____ Tel: _____

Email Address: _____

Project description _____

Upon completion of the project is the ASC will complete a final inspection.

Property Owner's Signature Date _____

Approval: ASC Administrator's Signature Date _____